**INFORMATION NEEDED FOR LOANS**

**Pre-Approval:**

1. Loan Application
2. Approximate Loan Amount & Term
3. Copy of 2 Current Paycheck Stubs

**New/Used Dealer Purchase:**

1. Loan Application
2. Proof of Income (2 Current Paycheck Stubs or income statement)
3. Purchase Order
4. MSRP / Blue Book/ Invoice
5. Dealership contact name and number
6. Titling fee at time of loan signing
7. Proof of insurance with lienholder listed on policy\*

**Private Party Purchase:**

1. Loan Application
2. Proof of Income (2 Current Paycheck Stubs or income statement)
3. Copy ofRegistration or Title (if title is available)
4. Blue Book
5. Pictures of front, side, odometer and VIN plate (on door)
6. Titling fee at time of loan signing
7. Proof of insurance with lienholder listed on policy\*

**If Still Financed:**

1. Authorization for Payoff (Seller)
2. 10-Day Payoff

**Refinance:**

1. Loan Application
2. Proof of Income (2 Current Paycheck Stubs or income statement)
3. Copy of Registration or Title (if title is available)
4. Blue Book
5. Authorization for Payoff
6. 10-Day Payoff
7. Copy of Statement
8. Pictures of front, side, odometer and VIN plate (on door)
9. Titling fee at time of loan signing
10. Proof of insurance with lienholder listed on policy\*

\***Lienholder information:**

Reno City Employees FCU

386 Holcomb Ave.

Reno, NV 89502

**Signature Loans:**

1. Loan Application
2. Copy of 2 Current Paycheck Stubs